

**Housing and Community Services Scrutiny Panel – Action Log 2025/26**

Key:	
	Complete
	In Progress
	Not Started
	On Hold

Minute No.	Resolution	Target Date, Officer Responsible and Progress
Minute 6  <b>Central Park Ponds Project</b>  16 July 2025	The Panel recommended the officers provided Panel Members with a schedule of works with key deliverable milestones between then and the end of the project in its totality.	<b>Due Date: 31 July 2025</b>  Officer: Kat Deeney  Progress: COMPLETE - Response received 31 July 2025. Response shared with Panel members via email 04 August 2025.
Minute 6  <b>Central Park Ponds Project</b>  16 July 2025	A list of the trees that were due to be planted including number, species and planting times, would be provided to Panel Members.	<b>Due Date: 31 July 2025</b>  Officer: Kat Deeney  Progress: COMPLETE - Response received 31 July 2025. Response shared with Panel members via email 04 August 2025.
Minute 6  <b>Central Park Ponds Project</b>  16 July 2025	Questions raised to Councillor Finn in a visit to the park would be responded to by officers which included:  1. Where did the spoil come from? Were alternatives considered, if not, why not? 2. Had anyone been held to account for the issues experienced? 3. Were there implications on other projects?	<b>Due Date: 31 July 2025</b>  Officer: Kat Deeney  Progress: COMPLETE - Response received 31 July 2025. Response shared with Panel members via email 04 August 2025.

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	4. Would officers be looking at what had gone wrong for learning for future projects?	
Minute 6  <b>Central Park Ponds Project – Scrutiny Update Report</b>  16 July 2025	Officers would provide an update on the flooding issue that was being experienced at the edge of Central Park where Central Park Avenue met Ford Park Road to Panel members.	<b>Due Date: 31 July 2025</b>  Officer: Kat Deeney  Progress: COMPLETE - Response received 31 July 2025. Response shared with Panel members via email 04 August 2025.
Minute 7  <b>Work Programme</b>  16 July 2025	A previous report and the minutes of the meeting, where an item on city centre car parking had been discussed at the Panel would be shared with current membership.	<b>Due Date: 31 July 2025</b>  Officer: Hannah Chandler-Whiting  Progress: COMPLETE - Information sent via email 17 July 2025.
Minute 5  <b>Grit Bin Policy Review</b>  16 July 2025	The Panel recommended that the recommended actions within the report had the following <u>amendment</u> :  4. Those grit bins where ownership is in question (Not HMPE land) will be resolved and retained or removed from the network as appropriate, <u>following consultation with Ward Councillors.</u>	<b>Due Date: 25 July 2025</b>  Officer: Kevin Northcott/Phil Bellamy  Progress: In – Progress. Response received 09/20/2025:  “We did not have enough time this year prior to the commencement of the Winter season on 01/10/2025 to review all of the grit bins where ownership is in question. For this season they have all been retained and are being refilled as we speak. The intention is to check ownership prior to next Winter season on 01/10/2026 and then consider if they are for Highways to maintain or if any adjustments need to be made. We will consult with the relevant ward councillors prior to any actions being taken. The details of these bin locations were included in the reports that went to all Ward Councillors as part of point 2 below.”

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<p>Minute 5</p> <p><b>Grit Bin Policy Review</b></p> <p>16 July 2025</p>	<p>The Panel recommended that, in relation to the Grit Bin Policy:</p> <p>6. All Ward Councillors would be given three weeks to consult with their communities and to give feedback on suggested removals, moves or additions of grit bins under HMPE ownership.</p>	<p><b>Due Date: 25 July 2025</b></p> <p>Officer: Kevin Northcott/Phil Bellamy</p> <p>Progress: COMPLETE - Response received 09/20/2025:</p> <p>“A full report of all proposed grit bin amendments (including removal, retain, check ownership, and add new) was emailed to all ward councillors with full details and numbers of each for their respective wards, on Thursday 7<sup>th</sup> August, following the outcome of the Scrutiny meeting. Councillors were all given until Friday 29<sup>th</sup> August to feedback any comments they had, and these were all taken on board and responded to. Most councillors were happy with the proposals with a few queries over the process we had used to score the bin review. We received some form of response from 14 of the 20 wards with no response from the remaining 6. As a result of the consultation, we noted 2 extra grit bins we were not previously aware of, which have been recorded and are being filled for this season, and retained 1 extra grit bin that was previously due to be removed.”</p>
<p>Minute 31</p> <p><b>Homelessness and Rough Sleeping Update Jan 2025</b></p> <p>05 February 2025</p>	<p>Request from Panel Members to receive an overview and definition of ‘local connection’ in line with national guidance.</p>	<p><b>Due Date: ASAP</b></p> <p>Officer: Ruth Tune-Holmes</p> <p>Progress: Chased 10/10/25. Update to be provided at next meeting.</p>
<p>Minute 29</p> <p><b>Improved Public Connectivity with Plymouth City Council</b></p>	<p>Request from Panel Members to receive the Contact Centre data from the past five years.</p>	<p><b>Due Date: ASAP</b></p> <p>Officer: Peter Honeywell</p> <p>Progress: Chased 10/10/25. Update to be provided at next meeting.</p>

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05 February 2025		
<p>Minute 7</p> <p><b>Serious Violence Duty Action Plan &amp; Funding Proposal</b></p> <p>26 July 2024</p>	<p>The Panel would be provided with the Annual Strategic Crime Data which would detail the priorities for the Community Safety Partnership for the following 12 months.</p>	<p><b>Date Due: ASAP</b></p> <p>Officer: Tracey Naismith/ Devon and Cornwall Police</p> <p>Progress: COMPLETE – That data is available within Safer Plymouth Strategic Assessment, available here: <a href="https://www.plymouth.gov.uk/safer-plymouth">Safer Plymouth   PLYMOUTH.GOV.UK</a></p>